



## MINUTES

### Board Affairs Committee

Thursday, October 21, 2021  
10am MST – West Center, Room 2 / Zoom

Posting Approved by Chair Nina Campfield, October 27, 2021  
Pending Committee Approval

**Committee:** Nina Campfield (Chair), Joyce Finkelstein, Regina Ford, Connie Griffin, Lynn Janklow, Bev Lawless, David Messick, Tony Zabicki, Mike Zelenak (ex officio), Scott Somers (CEO), Nanci Moyo (Liaison/Administrative Supervisor)

**Directors:** 2

**I. Call to Order**

Chair Campfield called the meeting to order at 10:01am MST.

**II. Roll Call / Establish Quorum**

Roll call by Nanci Moyo. Quorum established.

### CLOSED MEETING WITH WENDY EHRLICH, ESQ.

**III. New Business**

1. Recommendation to approve changes to CPM Section II – Membership, Subsection 3 [Exhibit]

### OPEN MEETING

**Visitors:** 4

**III. New Business**

Recommendation to approve changes to CPM Section II – Membership, Subsection 3

**MOTION:** Messick moved, seconded to add these changes to Section II:

**Section II Subsection 3A of the current CPM requires the Board of Directors to annually set all fees, including delinquency charges. Most fees are set through the budgeting process, but delinquency charges are an exception. This year, the Board forgot to set a specific amount for delinquency charges and as a result all late fees had to be returned to members. After the change, the fees will remain until changed by the Board of Directors.**

**Subsection 4, which covers nonpayment of dues, was moved into Subsection 3 as 3D. This improves the organization of the CPM.**

**Subsection 3D is now 3E and revised to cover why the fee is due and not how it is paid.**

**In Subsection 3E, the name "Property Acquisition Capital Fee" is changed to "New Owner Fee". The Nonprofit Corporation Act only allows GVR to establish 4 kinds of member charges: dues, assessments, admission fees and fees for service. The previous New Member and Initial Fees clearly fell under the "admission fees" category, but "Property Acquisition Capital Fee" does not.**

**Passed: unanimous**

**IV. Approve September 14, 2021 Meeting Minutes**

**MOTION: Messick moved, seconded to approve the September 14, 2021, Meeting Minutes as presented.**

**Passed: 5 yes / 2 abstained (Zabicki, Finkelstein)**

**V. Chair Comments - None**

**VI. Reports**

1. Bylaws Subcommittee (Finkelstein)

- a. Two hybrid forums are scheduled for the membership regarding the Bylaw changes to come before the voting members: December 13, 2021, at Las Campanas, and January 12, 2022, at East Center.

2. Governance Subcommittee (Lawless)

- a. Several sections of the CPM are being worked on and will be presented to the BAC at the November meeting.

3. CPM Revisions

- a. There are revisions that will be coming before the BAC in November.

**VII. New Business**

2. Revisions to CPM Section V – Accounting/Fiscal Affairs, Reserve Policy [Exhibit]

**MOTION: Lawless moved, seconded to approve the changes to the CPM Section V.2 Reserve Policy, presented by FAC Chair Donna Coon.**

**Passed: unanimous**

3. Draft additional language for Board of Directors Email Policy – Tabled to the November meeting.

**VIII. Member Comments – addressed during meeting.**

**IX. Adjournment**

**MOTION: Lawless moved, seconded to adjourn meeting at 11:38am.**

**Passed: unanimous**

**Next Meeting:** November 9, 1:30-3:00pm, West Center, Room 2 / Zoom